

# Pebble Creek Men's 9-Hole Golf Association

\*\*\*\*Please Note: Changes are in red\*\*\*\*

## Constitution

### ARTICLE I- NAME

The name of this organization shall be Pebble Creek Men's Nine-Hole Golf Association, hereafter referred to as the "Men's Niners", or PCM9GA. The PCM9GA is a not- for- profit organization.

### ARTICLE II-PURPOSE

#### Section 1.

To promote, encourage and advance Men's golf in accordance with rules adopted by the United States Golf Association (USGA), subject to local rules.

#### Section 2.

To promote courtesy, sportsmanship, the opportunity to gain playing experience in the game of golf, and the opportunity to meet other PC homeowners in a social and fun environment.

### ARTICLE III- MEMBERSHIP AND ELIGIBILITY

#### Section 1.

Only property owners of Pebble Creek shall be accepted for membership upon application and payment of dues.

#### Section 2.

Members shall be 9-hole golfers and shall be eligible (when dues are current) to vote, and hold office in accordance with the Constitution and By-Laws.

### ARTICLE IV-MEMBERSHIP DUES

#### Section 1.

Membership dues for the golf year, January 1 to December 31, shall become due and payable **December First** and delinquent December 31. **Dues reduction will be in force for those joining between 30 June and October 16<sup>th</sup>.**

#### Section 2.



## Pebble Creek Men's 9-Hole Golf Association

Membership dues shall be determined by the Executive Board and approved by the membership.

### ARTICLE V- OFFICERS AND EXECUTIVE BOARD

#### Section 1.

Elected officers shall be: President, Vice-President, Secretary and Treasurer. **Elected officers shall be permanent Pebble Creek residents (living at least nine months of the year in their Pebble Creek residence)**

#### Section 2.

The Executive Board shall consist of all Elected Officers.

#### Section 3.

The Board shall conduct the business of Pebble Creek Men's Nine Hole Golf Assoc. subject to the Constitution and By-Laws.

#### Section 4.

A majority of the Executive Board shall constitute a quorum.

#### Section 5.

Elected officers shall not be eligible to the same board post for more than two consecutive years.

#### Section 6.

The term of office shall be May 1st. through April 30<sup>th</sup>.

**Section 7 – The Executive Board will appoint members to fill vacant elected offices for the duration of the term. An appointee in this event will still be eligible for two full years in that position after completion of the partial year, if so elected.**

**Section 8. If the President is unable to fulfill his duties the Vice President shall assume these responsibilities. The Executive Board will then appoint a new Vice President.**



# Pebble Creek Men's 9-Hole Golf Association

## By-Laws

### ARTICLE I - DUTIES OF THE OFFICERS

#### Section 1. The President

- A. The President shall preside at all meetings.
- B. The President or Treasurer shall sign all checks drawn upon funds of the Association.
- C. The President shall appoint two members of the Association not serving on the Executive Board to audit the Treasurers Annual Report prior to the Annual Meeting.

#### Section 2. The Vice President

- A. The Vice President shall in the absence or inability of the President to act, have and perform the powers and duties herein prescribed for the President.
- B. The Vice President will chair the Nominating Committee.

#### Section 3. The Secretary

- A. The Secretary shall keep full and complete minutes of all meetings of the Executive Board and the membership.
- B. The Secretary shall attend to all correspondence of the Association, as well as other duties assigned by the President or the Executive Board.

#### Section 4. The Treasurer

- A. The Treasurer and or President shall issue and sign all checks.
- B. The treasurer shall give a detailed report of receipts and expenditures at all meetings.
- C. The Treasurer shall make disbursements to members upon receipt of an itemized voucher for each expenditure.



## Pebble Creek Men's 9-Hole Golf Association

- D. A Financial Statement shall be given to the PCM9GA membership at the annual meeting prior to 1 May.

### Section 5: Required Reports

- A. The Executive Board shall provide the following report to the Pebble Creek HOA RCC on or before the last day of the month following the annual meeting prior to 1 May:
- Date of the annual meeting
  - That the annual financial report was made available to all PCM9GA members at the annual meeting.
  - Number of members and confirmation they are all Pebble Creek residents.
  - That the By Laws are in compliance with the HOA RCC rules and regulations.
  - List of current officers with names, phone numbers and email addresses.
  - Copy of current financial statement providing total revenue, total expenses and cash balance.

## ARTICLE II - DUTIES OF STANDING COMMITTEES

Section 1 – Committee Chairmen will be appointed by the Executive Board from volunteers. Their terms of office are indefinite and they will serve at the pleasure of the Executive Board.

Section 2- Committee Members will be selected from volunteers and will be approved by the respective Committee Chairman.

Section 3 - Committee Chairmen will ensure their responsibilities will be assumed by a qualified committee member(s) in the event of their absence.



## Pebble Creek Men's 9-Hole Golf Association

### Section 4 Handicap/ Pairing Chairperson

A. Chairperson shall be a full time resident. (Delete this)

A. The Handicap / Pairing **Chairman** shall issue handicaps to new qualified Members. He shall transmit the handicap records according to the handicap requirements issued each year by A.G.A. . The handicap chairperson shall appoint four members to assist him. Delete this.

B.The Handicap / Pairing **Chairman** shall organize and schedule all foursomes for regular weekly events, **social events (delete)** and tournaments **and ensure postings of weekly signup sheets, pairings and alpha sheets in both pro shops.**

C – The Handicap/Pairing **Chairman** shall keep current (monthly update after the first day of the month) a listing of all PCM9GA member handicaps.

### Section 5. – Golf Rules / Green Committee Chairman

A. The **Golf Rules/Green Committee** Chairman shall familiarize himself with the" rules of golf as adopted by the USGA. **He** shall interpret "Local Rules" for the Association in co- operation with the golf professional and when necessary enforce all such rules **He** will, with the President settle all disputes. Their verdict is final.

B. The **Golf Rules/Green Committee** Chairman will attend all **Pebble Creek** Green Committee meetings and report back to the Executive Board.

### Section 6 – Special Events/Tournament Chairman

A. The **Special Events/Tournament Chairman** shall be responsible for the arrangement of all **Golf Tournaments** and Social functions of the Association.

### Section 7 - Membership Chairman

A. The **Membership Chairman** shall keep the membership application forms current and in place in the pro shops; advise new members of rules, responsibilities and normal procedures; and publish new membership summaries ensuring distribution to board membership.

B. The membership Chairman shall accept all application fees and provide to the Association Treasurer.



## Pebble Creek Men's 9-Hole Golf Association

### Section 8. –Publicity Chairman

- A. The publicity Chairman shall maintain all Pro Shop PCM9GA bulletin board sections and keep Channel 22 updated with PCM9GA information.
- B. The Publicity Chairman shall ensure regular coverage of Association events in the Pebble Creek News and the Pebble Creek Pipeline.

### Section 9 – Website Manager

- A. The PCM9GA Website Manager shall maintain current the PCM9GA Website (PCM9GA.com) including the weekly publication and distribution of weekly and tournament pairings and alpha sheets.

### Section 10- AGA Representative

- A. Shall act as a liaison between the Association and the AGA .He shall attend meetings **as necessary** and report back to the Executive Board.

### Section 11– Adopt – A – Hole Committee Chairman

- A. Shall act as liaison between the PCM9GA and the Pebble Creek Golf Professionals and Course Maintenance Management Staff for issues involving the PCM9GA responsibilities to assist in maintaining the Lakes Course Holes #1 and #7, and the West chipping practice green/area at Tuscany Falls.
- B. Shall schedule all PCM9GA divot and ball mark repair activities for the aforementioned holes.

### Section 12 - Pebble Creek Rules Chairman

- A. The Pebble Creek Rules Chairman shall ensure that the PCM9GA continues to operate in complete compliance with the Pebble Creek HOA and Rules Compliance Committees.

## ARTICLE III - MEETINGS



## **Pebble Creek Men's 9-Hole Golf Association**

- Section 1. A minimum of two general membership meetings shall be held each year. ~~during regular play sessions.(delete)~~
- Section 2. Executive Board meetings shall be held **monthly, and** as deemed necessary by the President. **All Committee Chairmen will be invited to participate in all regular monthly Executive Board meetings.**
- Section 3. It shall be the duty of the President to call a special meeting after receipt of written request of one third of the membership
- Section 4. Roberts Rules of Order shall be the authority for all questions not covered by the Constitution and By-Laws.

### **ARTICLE IV - NOMINATING COMMITTEE**

- Section 1. The Nominating Committee shall consist of two members approved by the Executive Board. The Vice President shall chair the Committee.
- Section 2. The Nominating Committee shall, from the regular membership, select a slate of officers consisting of one or more names for each office.
- Section 3. The chairperson shall present the slate and post the slate at least three weeks prior to election.

### **ARTICLE V - ELECTIONS**

- Section 1. The election of officers will be held **annually** at the **last** general meeting **prior to 1 May**.
- Section 2. Following the announcement for names of each office, the President shall call for nominations from the floor.
- Section 3. ~~If the President is unable to fulfill his duties the Vice President shall assume these responsibilities. The Executive Board will then elect a new Vice President. (delete)~~

### **ARTICLE VI - AMENDMENTS**



## **Pebble Creek Men's 9-Hole Golf Association**

This Constitution and these By-Laws may be amended at any regular Pebble Creek Men's Nine-Hole Golf Association meeting by two thirds of the members present provided that the proposed amendments have been read at a meeting and posted at least 45 days prior to voting.

### **ARTICLE VII - PEBBLE CREEK HOME OWNERS RULES and REGULATIONS**

- Section 1. The PCM9GA shall conduct its business in accordance with the Pebble Creek Home Owners Association Rules and Regulations.
- Section 2. No individual member of the PCM9GA may receive compensation for services rendered in support of the activities of the PCM9GA from non-members or outside sources without approval of the Pebble Creek Home Owners Association Board of Directors. This includes merchandise, services, benefits, or rebates from vendors providing services or merchandise to the PCM9GA that are not provided to every member. This does not preclude reimbursement of actual expenses or reasonable compensation to PCM9GA members from PCM9GA funds for services rendered to the PCM9GA.
- Section 3. The PCM9GA members are liable for and shall satisfy all debts in full prior to dissolution and such dissolution shall only occur with the prior approval of the Pebble Creek Home Owners Board of Directors. Any assets remaining after satisfying debts shall be distributed among the membership of the PCM9GA.

Draft Revision 09 September 2007

